



Active Military Member

# RHODE ISLAND NATIONAL GUARD

## Child and Youth Program Volunteer Application

**All volunteers over the age of 18 must complete a BCI check and an FBI fingerprint check in order to work with youth. If you are an active military member, you require a BCI check and verification of your Security Clearance.**

Last Name:	First Name:
Address:	City:
State:	Zip Code:
Age:	Date of Birth (DD/MM/YY):
Gender:	
E-mail Address:	Do you have children? If so, please list their ages.
Cell Phone:	Home Phone:
Branch and Component:	Unit:
Have you had a BCI check within the past 12 months? If so, please attach a copy to this form.	Have you had an FBI fingerprint check within the past 5 years? If so, please attach a copy to this form.
Have you ever been arrested for or charged with a crime involving a child?	Have you ever been asked to resign because of, or been decertified for a sexual offense? If so, attach a description of the case disposition to this form.

I certify that to the best of my knowledge and belief, all of the above statements provided here are true and correct.

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

**Please send completed forms and any required attachments to      Lead Child and Youth Program Coordinator.**

Fax: 401-275-4323 Mail: 541 Airport Road, Warwick, RI 02886

*“Volunteers don't get paid, not because they're worthless, but because they're priceless.” ~Sherry Anderson*

Name \_\_\_\_\_

## All About YOU!

Please answer the following questions to help us learn about you.

Tell about your experience working with youth, if any.

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Why do you want to volunteer with military youth?

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Please list your interests, hobbies, or talents that may be useful as a volunteer with the Rhode Island National Guard Child and Youth Program.

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Please circle all areas of interest.

### Working Directly With Youth:

Talent Shows

Theater/Performance

Dancing

Cooking/Baking

Story Telling

Facilitating Field Games

Facilitating Mock P.T.

Face Painting

Robotics/Engineering

Arts and Crafts

Hiking/Fishing/Camping

Educational Nature Walks

*I'll do practically anything!*

### Assisting the Staff:

Photography During Events

Designing Promotional Materials (posters, tshirts, etc.)



## ***How do I obtain my Background Checks...?!***

- 1. Local BCI Check (must be completed annually)***
- 2. Security Clearance Check (must be completed once every 5 years)***

***These can both be obtained through Security Forces. The BCI check can also be completed at your local police department.***

### **MAKE AN APPOINTMENT:**

Please call ahead, you may have to make an appointment to have your Security Clearance verified and your BCI (sometimes called an SCHR) completed.

### **WHAT YOU WILL RECEIVE:**

For your BCI, you will receive a letter that certifies whether or not you have a criminal history. To verify your Security Clearance, you will have the attached form completed by personnel.

### **WHAT TO DO NEXT:**

Save a copy for your personal records, and then please send the Lead Child and Youth Program Coordinator a copy of your BCI check and the original Security Clearance form.

**Fax:** 401-275-4323 **Mail:** 541 Airport Road, Warwick, RI 02886



**Holland K. Tulip**  
**Lead Child and Youth Program Coordinator**  
RI National Guard Family Program  
541 Airport Road  
Warwick, RI 02886  
401-275-1254

SUBJECT: Criminal History Background Checks on Individuals In Child Care Services

The following are excerpts from DoDI 1402.5:

E6. ENCLOSURE 6

**CRIMINAL HISTORY BACKGROUND CHECK PROCEDURES**

This enclosure establishes the procedures for conducting criminal history background checks on existing and newly hired individuals required by Pub. L. No. 101-647, Section 231 and Pub. L. No. 102-190, Section 1094 (enclosures 3 and 4). Background checks are required for all civilian providers involved in child care services who have regular contact with children. The categories of providers include current and prospective individuals hired with APF and NAFI funds for education, treatment or healthcare, child care or youth activities, and individuals employed under contract involved in the provision of child care services. In addition to the mandates of enclosure 3, the Department of Defense requires that military members (except healthcare personnel), foster or respite care providers, FCC providers and family members, and specified volunteers shall have checks specified in sections E6.1. through E6.10. of this enclosure, below.

**E6.5. Other Providers**

Criminal history background checks with the FBI and the States are not required. Duplication of previous background checks are not required for personnel where official records demonstrate that an adequate check has already been conducted. This category includes the following:

**E6.5.1. Military Members.** These are active duty individuals (other than healthcare personnel) who seek to provide child care services as part of a normal duty assignment or are involved during off-duty hours. For these members an IRC and a current security clearance meet the requirements of this Instruction. In the absence of a current security clearance, a name check of the DCII must be conducted. When military members are employed in an APF or a NAFI position they will abide by background check requirements listed in subsections E6.2.1. and E6.2.2.

**TO BE COMPLETED BY SECURITY FORCES PERSONNEL**

*In order to certify that the below mentioned Military Member is suitable to volunteer with the Rhode Island National Guard Child and Youth Program, Security Forces personnel must review his/her security clearance record and upon positive results, complete the information below.*

**Name of Military Member** \_\_\_\_\_

*In accordance with DoD Instruction, I certify that the above named Military Member has a security clearance that meets the requirements of this instruction. It has been determined that he/she IS suitable to provide child care services because NO derogatory information has been found.*

**Printed Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_