

# AN EQUAL OPPORTUNITY EMPLOYER

## RHODE ISLAND ARMY NATIONAL GUARD AGR TOUR ANNOUNCEMENT

**Human Resources Management Office**  
**Rhode Island National Guard**  
**Joint Force Headquarters**  
**2841 South County Trail, Building 330**  
**East Greenwich, Rhode Island 02818-1728**

**Announcement Number:** 097-24  
**Opening Date:** 2 October 2024  
**Closing Date:** INDEFINITE  
**Appearance Board Interview Date:** TBD  
**Uniform:** Army Service Uniform (ASU)

### **Point of Contact:**

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**Position Title:** Recruiting and Retention NCO  
**MOS:** 00F  
**Grade:** E5/E6      **Para/Line:** 999E/99

**Organization and Location:**  
Recruiting and Retention Battalion  
Camp Fogarty, 2841 South County Trail  
East Greenwich, Rhode Island 02818-1728

A requirement exists for nomination of an E4 (must be a graduate of BLC or have a valid reservation for BLC) thru E6 enlisted Soldier for an AGR Tour (32 USC 502(f)). Initial One Time Official Tour (OTOT) is for a period of three years. Unsatisfactory performance could lead to non-continuance.

**Area of Consideration:** Applications will be accepted from current Rhode Island Army National Guard (RIARNG) Enlisted Soldiers and/or individuals eligible to become members of the Rhode Island Army National Guard. Staff Sergeants (E6) with SQI-4 or currently AGR may be assessed at their grade. Sergeant First Class must be willing to take an administrative reduction to Sergeant (E-5) or if 79T/SQI-4 qualified reduction to Staff Sergeant (E6) for appointment to this AGR position. Specialist (E4) must be a BLC graduate and must have less than six (6) years of Active Federal Service (AFS). Sergeant (E5), must have less than ten (10) years of AFS.

**Soldiers MUST BE MOS qualified in the first 12 months.**

**Salary:** Full military pay and allowances, based on military rank held and creditable years of service.

### **Application Receipt:**

Applications must be received in the HRO NLT 1600 hours on the closing date of the announcement. You need to review your application packet with your unit for accuracy prior to submission to HRO. Allow yourself ample time to complete and submit all required documents prior to the closing date. Nothing will be added to the application after 1600 hours on the closing date and incomplete packets WILL NOT be considered for AGR Selection.

Application required documents found in this document.

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**Brief description of duties and responsibility includes, but not limited to:**

Recruiting and Retention NCO acts as a representative of the Rhode Island Army National Guard (RIARNG) and is assigned a monthly mission objective to recruit enlistees for the RIARNG. Recruits and retains qualified Soldiers for entry into the Army National Guard in accordance with applicable regulations. Will be assigned a primary recruiting area and specific RIARNG unit(s) to support. Gathers required data on potential enlistees, prepares various forms/documents, maintains required files, and takes appropriate actions to effect enlistments of prospects. Determines basic enlistment eligibility. Prequalifies an individual for enlistment. Explains the selected reserve incentive program and the Montgomery GI Bill, initial entry training (IET) requirements, test results, enlistment options/ programs/obligations, non-regular service retirement, employer support and reemployment rights. Briefs applicant on MEPS processing. Prepares and completes enlistment packets. Counsels applicants. Establishes and maintains contact with school officials, public officials, religious leaders, civic leaders, and other select groups that may influence the recruiting process. Will be required to make formal and informal presentations on the advantages of membership within the RIARNG to civic groups, service organizations and High School students. Distributes and displays recruiting publicity material in appropriate locations. Works under the supervision of an Area NCOIC, Command Sergeant Major, and Recruiting/ Retention Manager. Performs other duties as assigned.

**MOS Requirements**

Applicants must obtain a POST-A NGB Level Check to apply. Applicants applying for POST positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program.

1. Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
2. Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
3. Must complete a HRR Form 600
4. Must not be listed on the National Sex Offender Public Website
5. Must receive favorable results after completing a DD Form 369
6. Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.
7. Must have favorable results from:
  - a. Department of Army Inspector General (DAIG)
  - b. Criminal Investigation Division (CID)
  - c. Office of Military Personnel File Review
  - d. Army Substance Abuse Program
8. A physical profile of 132221
9. Qualifying General Technical (GT) score of 110. This requirement is waivable with GT score of 100 or GT score of 95 and Skilled Technical (ST) of 95.
10. An applicant in the grade of E-4, without BLC complete, is eligible to apply and if selected will require an Exception To Policy (ETP).
11. Applicants are only allowed an ETP for not having BLC complete or their Lines Scores. If more than one ETP is required to meet standard, the applicant will be ineligible to apply.

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**Basic Qualification Requirements:**

1. Applicants must be eligible to complete an initial tour of three (3) years prior to:
  - a. Completing 18 years of active service. Waiver of this requirement may be secured from ODCSPER through NGRI-HRO-AGR.
  - b. The date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
2. Must have sufficient time remaining on current enlistment to permit completion of tour, if selected.
3. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate, within the 12-month period preceding the first day of the AGR tour.
4. Human Immunodeficiency Virus (HIV) for selectee must have been accomplished within 24 months prior to initial entry into the AGR Program.
5. Soldiers must have completed initial entry training before submitting an application for AGR tour vacancies.
6. Must meet all eligibility and assignment criteria prescribed in AR 135-18, NGR 600-5, and this tour announcement.
7. Soldiers selected for initial AGR positions may incur military educational requirements related to their AGR position/assignment which must be completed within one (1) year of tour start date.
8. Recruiting & Retention Positions Only. Must be screened and meet all Position of Significant Trust (POST) requirements.
9. Must possess a valid national agency check with local records and credit check and have a favorable background screening prior to entry into the AGR program and security clearance required for the grade, MOS/AOC and AGR duty position.
10. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice) or otherwise required to register as a sexual offender under AR 27-10, chapter 24 (Non-Waiverable).
11. The Adjutant General reserves the right to cancel the vacancy announcement.

**Current AGR Members:** AGR Soldiers will not be reassigned during the first 18 months of their initial tour except in the event of mobilization, force structure changes, or command directed reassignments. Enlisted AGR Soldiers in their initial 18 months will not be eligible for promotion selection due to being unavailable for positions other than the position they were selected for per AR 600-8-19 (Enlisted Promotions and Reductions). Soldiers selected for a higher graded position (for example, a SGT hired for a SSG position) who are not fully qualified for promotion at the time of entry into the AGR Program, may be promoted once they become fully qualified and placed on the EPS list. These Soldiers must be on a current standing promotion list and may be promoted regardless of sequence number on that list.

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**Application Instructions (All Candidates):**

1. All applications become a permanent part of The Adjutant General's Files.
2. Each applicant must submit all required documents and information, as described within this announcement.
  - a. NGB Form 34-1 dated 20131111. **All applicants will include a personal email address in Continuation/Remarks section of NGB 34-1 (Section V).**
  - b. An Individual Medical Readiness Record from MEDPROS. Include any permanent profiles or Medical Duty Review Board findings, MAR 2 Determination Memorandum, if applicable. IMR must be dated within the last 12 months. Obtain this document from unit Readiness NCO or Administrator.
  - c. All DD Form 214(s), DD Form 220(s), and any accompanying DD Form 215, if applicable, as well as any NGB Form 22 to verify service.
  - d. **Validated or Certified Board Selection Format** of the Enlisted/Officer Records Brief (**ERB/ORB**) with ASVAB scores. Obtain this document from unit Readiness NCO or Administrator.
  - e. Latest Evaluation Reports (NCOER/OER), as applicable, up to five (5). Submit memorandum explaining why any of these NCOER/OERs are missing from your record signed by the Soldier. Evaluation Reports must be in iPERMS.
  - f. Soldiers and Technicians that do not have any NCOER/OER **MUST** submit a letter from their current supervisor identifying individuals abilities, performance and potential. This is NOT a letter of recommendation. Letters of recommendation will not be accepted.
  - g. Individual resume may be submitted, but is not required.
  - h. Copy of most recent Record ACFT for AGR Soldiers (eff 1 Apr 23), for M-Day Soldiers (eff 1 Apr 24).
  - i. NGB Form 23A RPAM Statement. Obtain this document from unit Readiness NCO or Administrator.
  - j. Verification of Security Clearance. Obtain this document from unit Security Manager.
  - k. DD 369 BCI Background Check. Fill out blocks 1-9 and sign block 11.
  - l. Recruiting and Retention only - HRR Form 600.
3. **Failure To Submit Required Documents will result in non-consideration.**

**Selection Procedure:** All applications will be screened and forwarded to the selection board IAW NGR 600-5. Selection for this position will be based on qualification/fitness, and without discrimination because of race, religion, age, national origin, sex, political affiliation, marital status, membership, or non-membership in an employee organization or any other non-merit factor.