



RHODE ISLAND NATIONAL GUARD
JOINT FORCE HEADQUARTERS
CAMP FOGARTY, BLDG. 330
2841 SOUTH COUNTY TRAIL
EAST GREENWICH, RI 02818-1728

NGRI-MPO-OPM

19 June 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: State Federal Recognition Board (FRB) Policy

1. References:

a. NGR 600-100, Commissioned Officers – Federal Recognition and Related Personnel Actions, 22 November 2022.

b. NGR 600-101, Warrant Officers – Federal Recognition and Related Personnel Actions, 10 September 2018.

c. ARNG-HRH memorandum, (Federal Recognition - Elimination of Requirement for Certain Personnel Actions (PPOM 22-035)), 12 December 2022

2. Purpose: To provide guidance to Rhode Island Army National Guard (RIARNG) Commissioned Officers, Warrant Officers, unit leadership, human resources personnel, and additional responsible parties with regards to State FRB requirements. This memorandum describes the Officer or Warrant Officer actions requiring a State FRB and procedures for units to ensure timely processing of those actions.

3. Background: Commissioned Officers and Warrant Officers that are appointed and promoted by the RIARNG require federal recognition of the same actions. Federal Recognition is the acknowledgment by the Federal Government that an Officer or Warrant Officer who is appointed or promoted in the RIARNG meets the requirements prescribed by federal laws and regulations.

4. State FRB: For certain State actions to be submitted for Federal Recognition, an Officer or Warrant Officer must first be found qualified by a State Federal Recognition Board (FRB) and recommended for appointment, promotion, or branch transfer. Under 32 USC 307, a board of officers will be convened to determine whether applicants for federal recognition meet the medical, moral, and professional qualifications to perform the duties of the grade and position for which examined. The RIARNG will conduct, at a minimum, monthly State FRBs to review all Officer or Warrant Officer actions requiring review and recommendation by a State FRB.

5. Policy: For all Officer or Warrant Officer actions requiring a State FRB, units must submit all required documents through S1 channels to the G1 Officer Personnel Manager (OPM). All applications for initial appointment must be reviewed by the State FRB prior to completion of the Officer or Warrant Officer producing course to not

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delay the applicant's date of rank (DOR). DOR will be the later date of completion of the Officer/Warrant Officer producing course or the State FRB. Packets must be submitted no later than the admin cut off dates listed on the published State FRB schedule to be considered by the corresponding board. Checklists of required documentation are available from the OPM. Incomplete packets will be returned to the submitting point of contact for corrections.

a. Actions requiring a State FRB: With the exception of Initial Appointments, in-person or electronic appearance is required only if the applicant was previously non-recommended by a previous State FRB.

(1) Initial Appointment as an Officer or Warrant Officer. In-person or electronic appearance before the State FRB is **mandatory** for applicants procured through Direct Commission/Appointment, Officer Candidate School, Warrant Officer Candidate School, from another military branch, or transfers from Active Duty or Army Reserves if the Officer had a break in service.

(2) Reappointment following a break in service.

(3) Unit Vacancy Promotions to the grades of O3 – O6 or CW3 – CW5.

(4) AMEDD officer appointments between AMEDD branches, or to and from basic branches.

6. Additional FRBs may be requested to accommodate actions that a regularly scheduled board could not accommodate. Requests will be considered on a case-by-case basis and will require the approval of the Senior Regular Army Advisor to the Guard (SRAAG). If an additional FRB is required, the unit commander will request, by memorandum endorsed through their command channels, to the first O-5 in the chain of command specifying the reason a special FRB is required and why it cannot wait until the next scheduled board.

7. Point of contact is the undersigned at (401) 275-4186 or rebecca.j.gard.mil@army.mil.

REBECCA J. GARD
CPT, AG
Officer Personnel Manager

ENCLOSURE
FY2025 State FRB Schedule